

**HALIBURTON HIGHLAND TREKKERS
CONSTITUTION
(Draft 120917)**

ORGANIZATION

1. This organization shall be known as the Haliburton Highland Trekkers, hereafter referred to as the Club. The Haliburton Highland Trekkers was founded in 2011 as part of the Haliburton County Community Cooperative, hereafter referred to as the Co-op.

The Club is a part of the Co-op, and this Constitution and the By-laws of the Club should be used in conjunction with the Constitution and By-laws of the Co-op and the Terms of Reference established by the Co-op for the Management Committee of the Haliburton Highland Trekkers. The activities of the Club shall be carried out without financial gain for any member of the Club.

MISSION STATEMENT

2. The aim of the Club is to provide an opportunity for persons to take part in recreational outdoor activities such as snowshoeing, hiking, and canoeing in the company of other like-minded individuals.

MEMBERS

3. Members are those persons who have paid the membership fee. Membership will commence once the membership is paid and will terminate on the 31st day of December of the same year.

MEETINGS OF MEMBERS

4. The Club will hold an Annual General Meeting (AGM) of its members.
 - a) Written notice of the AGM will be sent via email or other suitable means to the membership at least 30 days prior to the date of that meeting.
 - b) The AGM will be held in such a place and time as resolved by the Management Committee.

- c) A quorum for general membership meetings shall be one third of the members of the Club.
- d) At the AGM there will be presented to the membership:
 - i) a report from the Management Committee on the affairs of the Club since the last annual general meeting,
 - ii) a review of the Club's budget and financial position,
 - iii) reports relating to the affairs of the Club as the Management Committee may determine.

MANAGEMENT COMMITTEE

5. The Management Committee is responsible for overseeing all aspects of the operation of the Club. The Committee shall be governed in accordance with the by-laws and policies of the Co-op, and the Constitution, by-laws and policies of the Club. The Committee reports to the Co-op board through a Co-op board member who serves as a liaison with the Committee. The Co-op board carries the legal responsibility for all activities undertaken under the name of the Co-op and its committees and parts.
6. At the AGM, Club members will elect 8 to 10 Management Committee members who will become the governing body of the Club for the following year.
 - a) The incoming Committee Members shall determine who will serve in the following capacities:
 - Chair
 - Vice Chair
 - Treasurer
 - Secretary
 - Immediate Past Chair
 - Membership Coordinator
 - Outing Coordinator
 - Communication Coordinator
 - Members at Large
 - b) One member of the Co-op board of directors shall sit as a voting member of the Management Committee and serve as liaison between the Management Committee and the Co-op.
 - c) All Management Committee members must be members of the Co-op.

- d) Where any Committee Member does not take office, resigns, or is dismissed, the remaining Committee Members shall appoint by majority vote a Club member in good standing to fill such vacancy until the next annual general meeting.
- e) Committee Members are expected to attend the majority of the meetings.
- f) A quorum for the Management Committee meetings shall be a majority of the Committee Members.

ELECTIONS

- 7. Management Committee members must be active members of the Club in good standing, and must be elected by the Club's members at the AGM unless appointed mid-year by the Management Committee to fill a vacancy.
 - a) Election of Management Committee members shall occur at the AGM. The Management Committee will determine which position each Committee member will hold.
 - b) Management Committee members shall be elected for a period of one (1) year.
 - c) Each Management Committee member elected will assume office on the first day of May in the year of his or her election and will continue to hold office until the earliest of:
 - i) the thirty-first day of April; or
 - ii) such time as he or she resigns, is dismissed, or ceases to be a member of the Club.

APPROVAL OF CONSTITUTION AND AMENDMENTS

- 8. The Management Committee will review changes to the Constitution, which must be approved by the membership at the AGM and will become effective immediately upon approval by the general membership.